

I-SHOU UNIVERSITY

Application Form for Moving out of Family Dormitory

Family Dormitory / Room No.: _____

Family Dormitory at Dormitory 2 / No. _____, Ln. 8, Sec. 1, Syuecheng Rd., Dashu Dist., Kaohsiung City

Application Date: (M) (D) (Y)

Unit / Dept.		Name	
Job Title		Expected Date of Moving out	(M) (D) (Y)
Reason for Moving out			
Application Result			
Applicant		Department Chair (Section Chief)	First-level Administrative Head
Office of Human Resources			
Staffer-in-charge of Property Management Section		Section Chief of Property Management Section	Dean of General Affairs
General Affairs Section			
President			

Note: Applicants are not allowed to move out until all amenities in their dorm rooms are checked and the key returned. Applicants should be held liable for repair or compensation of lost or damaged public amenities in accordance with the applicable regulations rules.