**I-SHOU UNIVERSITY**

**Application Form for LED Marquees**

Date: (M) (D) (Y)

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant |  | Applying Unit |  |
| Tel. / Mobile |  |
| Text |  |
| Date & Time & Location | □ Main Gate □ 1st Floor, Administration Building□ 1st Floor, Teaching BuildingDuration: (M) (D) (Y) (HH) ~ (M) (D) (Y) (HH) |
| Public Affairs Section | General Affairs Section  | Applying Unit |
| Head of the Unit | Staffer-in-charge | Head of the Unit | Staffer-in-charge | Head of the Unit | Applicant |
|  |  |  |  |  |  |
| 1. LED marquees can show two paragraphs at a time, and each paragraph is limited to 15 Chinese characters.
2. The LED marquee at the main gate is mainly for greetings. Please provide concise and succinct texts.
3. The LED marquee on the first floor of the Administrative Building is mainly for greetings, followed by the promotion of events.
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