I-Shou University

Cashier Section

Application Form for Proof of Lost / Void Payment Receipts

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| --- | --- | --- | --- |
| Applying Unit |  | Applicant | (Signature /Seal) |
| Receipt No. |  | | |
| Payer’s Name |  | | |
| Reason for Issuing the Receipt |  | | |
| Receipt Amount |  | | |
| Reason for Application | * The receipt is lost. * The receipt is to be voided.   Reason: | | |
| Staffer-in-Charge |  | Unit Head |  |

Application Procedure: Applicant → Cashier Section (The original is kept by the Section.)

Date: / / (Y/M/D)