I-SHOU UNIVERSITY

Cashier Section

Application Form for Proof of Lost / Void Payment

Receipts

Applicant

Applying Unit

Receipt No.

Payer's Name			
Reason for Issuing the Receipt			
Receipt Amount			
Reason for Application	☐ The receipt is lost. ☐ The receipt is to be voided. Reason:		
Staffer-in-Charge		Unit Head	
Application Procedure: Applicant → Cashier Section (The original is kept by the Section.)			
Date	• /	/ (Y/N	M/D)