

- I Company cars can only be borrowed for official purposes. All company cars should be driven by faculty or staff members only, except for the nine-seated van. Under no circumstances should a student drive a company car. Borrowers should park a company car in the designated parking space by the end of the day even the car is borrowed for more than one day. Violators will be banned from borrowing.

| Photo   | Purpose          | License Plate No. | Seating Capacity | Location                            | Note  |
|---|------------------|-------------------|------------------|-------------------------------------|---|
|    | Company car      | BDP-3275          | 4                | B1F, Teaching Building              |   |
|   | Eight-seated van | BAH-8719          | 8                | B1F, International College Building |   |
|  | Nine-seated van  | 8273-EL           | 9                | B1F, International College Building | For university-level guests only. A guest list and a schedule should be provided to the General Affairs Section in advance. |